



COPPIN STATE UNIVERSITY

STUDENT MONTHLY FIELD INSTRUCTION REPORT

BACCALAUREATE SOCIAL WORK PROGRAM

STUDENT _____ MONTH _____ YEAR _____

AGENCY _____

FIELD INSTRUCTOR _____ Liaison _____

Students should return these forms to the faculty field liaison either at the monthly field liaison meeting or by the 1st of each month student is in field placement.

Number of current assignments (as of 1st day of month)

_____ Individual Clients _____ Referrals to community Resources

_____ Family Assignments

_____ Group Assignments

_____ Non-client group

_____ Other (Specify type and number) _____

_____ Community Organization Assignments(s) _____

_____ Research Assignment(s)

_____ Intakes/Assessments

_____ Administrative Assignment (Specify types)

Summary of monthly contacts

Interview with clients/patients in office _____ Home Visits _____

Meetings (Specify) _____

Supervision this month:

Nature and frequency of planned instructional conferences (e.g., one-hour individual or group conference (s), weekly.

Unusual assignments or special accomplishments during the month:

Comments: (indicate learning needs- positive or negative feedback.)

Date of last contact with liaison:

A. Agency _____

B. School _____

C. Telephone_____

(From the University of Maryland Baltimore County Social Work Manual)