



MEMORANDUM OF UNDERSTANDING
BETWEEN
COPPIN STATE UNIVERSITY
AND
ANNE ARUNDEL COMMUNITY COLLEGE
FOR
THE REVERSE TRANSFER PROGRAM

Overview:

This Memorandum of Understanding is made effective as of November 2, 2015 and between Coppin State University (CSU) and Anne Arundel Community College (AACC), collectively the "parties," to promote and facilitate the award of the associate degree for eligible students who transferred from AACC to CSU prior to earning the associate degree.

Purpose:

This Memorandum of Understanding (MOU) between CSU and AACC affirms the partnership between CSU and AACC and serves to increase associate degree completion through the reverse award of the associate degree, outlines the guiding principles for this program including the promotion of the associate degree, the identification of eligible students, the transfer and review of coursework, and for qualified students, the conferment of the associate degree.

Responsibilities:

To facilitate the reverse award of the associate degree, Coppin State University and Anne Arundel Community College agree to the following terms:

- This initiative will launch in November 2015 with the first associate degrees conferred by AACC for eligible students in spring 2016.
- Eligible students must have earned at least 15 credits at AACC. Additionally, students may not have previously earned a degree from AACC.
- Both parties will identify a campus representative that will serve as the primary point of contact for general inquiries.
- Both parties will share data, in accordance with FERPA regulations, for reporting and analyses purposes and to assess the overall effectiveness of the program.
- Advise participating students that they are bound by the current academic policies and requirements at CSU and AACC during the student's participation in the program.

Anne Arundel Community College agrees to:

- Use CSU's information for the sole purpose of administering the reverse transfer program.
- AACC will request, once a year, name, permanent address, CSU email address, from CSU for students who meet the following criteria:
 - 15 or more credits in transfer from AACC to CSU
 - 60 or more credits earned at CSU
 - Do not have a degree from CSU or AACC
- AACC will waive the graduation application fee for eligible students who receive their associate degree as a result of the program.
- Send updated AACC eligible student transcript(s) to CSU after associate degree award.

Coppin State University agrees to:

- Forward the names and demographic information needed to identify the student in the AACC database, for students who meet the above criteria, at no charge, upon the request of AACC.
- CSU will not charge students participating in the program fees for sending their official CSU transcripts to AACC.

Force Majeure:

Neither party shall be responsible for delays or failures in performance resulting from occurrences beyond the control of such party. Such occurrences shall include but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations imposed after the date of this MOU, fire, communication line failures, power failures, earthquakes, or other disasters. In the event of any such occurrences, the time for performance of the party affected thereby will be extended by the same number of days as the time of delay resulting from such occurrences.

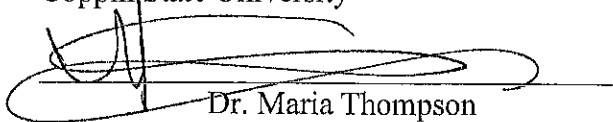
Independent Contractor:

Nothing contained in this MOU shall be construed to imply a joint venture, partnership, or principal agent relationship between the parties hereto, and neither party shall, by virtue of this MOU, have any right, power or authority to act or create any obligation, expressed or implied, on behalf of or for the use of any parties other than CSU and AACC. CSU and AACC shall not be obligated, separately or jointly, to any third parties by virtue of this MOU.

Termination:

This agreement may be terminated at any time by either of the parties. Written notification of termination must be provided to the other party by U.S. Mail at the address of the parties as listed below. Although in no event shall termination of this Agreement by either party take effect before the end of a then current academic term or adversely impact any student who may be participating in the program.

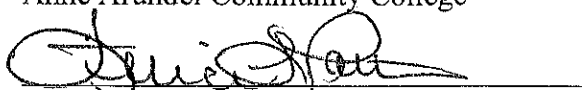
Coppin State University



Dr. Maria Thompson
President

Date: 9 Nov 2015

Anne Arundel Community College



Felicia L. Patterson
Vice President, Learner Support

Date: 11/18/15